

BETSY F. LAMBETH
District Judge
425th District Court
Williamson County, Texas



Agreed Divorce Checklist for Pro Se Litigants

For parties seeking a divorce, without the assistance of an attorney, please complete the checklist below:

- Petition.** The Original Petition for Divorce must be on file with the District Clerk’s Office for the required 60-day waiting period.
- Service/Service alternatives** The Respondent must be served with the Petition **or** meet one of the other requirements as follows:
 - Respondent must be formally served with the petition (served by a sheriff, constable or private process server with a copy of the petition), the return of citation has been on file for the required 10 days, and the time for filing an Answer has expired; OR
 - Respondent filed a written response / Answer with the District Clerk’s Office, OR
 - Respondent signed and filed a Waiver of Service with the District Clerk’s Office.
- Statement of Evidence.** You must provide written testimony by filing the required Statement of Evidence. Forms can be found on the 425th District Court website under the “Documents” tab. Please note that the Statement of Evidence must be signed by both parties.
- Divorce Decree.** You are required to prepare your own Final Decree of Divorce and ensure it is filled out *in its entirety*. The decree must be signed by both parties. Forms can be found at www.texaslawhelp.org The proposed Final Decree of Divorce must be filed with the District Clerk’s Office.
- Contact.** Email (mtidrick@wilco.org), only *after* you have completed all the above steps. The court will review the documents and contact you only if there is a reason your divorce is *not* granted.
- Copies.** Once your divorce has been granted, you may request copies from the District Clerk’s office: DCRequest@wilco.org.